



ST. PETER'S

— SHIPLEY —

Parochial Church Council
Annual Report of PCC Business
2022 - 2023

Adopted by the Parochial Church Council and signed on behalf of the PCC.

.....
Rev John Rainer
Incumbent
Date:

VISION

Our vision is to see the town of Shipley changed by the power of God. We want to see this happen through a Church which is filled with the power of the Holy Spirit and committed to the Word of God, which serves others in order to bring God's Kingdom. We want St Peter's to become a key 'transforming community' bringing about this change, as a church alive with the joy of knowing and worshipping Jesus Christ.

VALUES

WORSHIP

We believe that we are to cultivate a life of prayer and worship 'in spirit and in truth' and to experience intimacy with God.
Our corporate worship is to be anchored in God's Word and inspired by the Holy Spirit.

NURTURE

All our teaching will be based in the Bible because we believe it is the inspired Word of God.
We seek to train and equip church members to discover and use their gifts in Christian service and in building up the church.
Children and young people will be nurtured amongst us as the church of today.

FELLOWSHIP

We encourage loving, caring mutual respect for all through small groups and various forms of worship.
We will do everything we can to make sure everyone can take a full and equal part in our church life, regardless of any particular needs.
We believe God is willing to use any group of people who will together seek and call upon him in prayer.

MISSION

We believe that God commands and equips us to share the Gospel in word and action.
We want to be the local church for local people. We will take the Gospel out to people around us in whatever ways they will best see, hear and understand.
We believe that we are to get involved and take initiatives in, worldwide mission which transforms lives, through our money, prayers and effort.

SERVICE

We as the body of Christ will serve one another and the local community, both as individuals, and through making our premises available whenever possible to local people and organisations.

GENEROSITY

We promote generosity which arises out of a desire to be like Jesus in the ways we use our time and possessions, and in which we offer hospitality and interest in others.

Section 1: Governance and Management

Parochial Church Council
 Parish Church of St Peter's Shipley
 Moorhead Lane
 Shipley
 BD18 4JH

Parochial Church Council Members 2022 - 2023

Ex officio Members:		
<i>The Parish Priest and any ordained minister or deacon or lay worker licensed to the Parish</i>		
Revd John Rainer	Incumbent	
Miss Rachel McGirr	Youth and Children's Worker	(to November 2022)
Revd Brian Greenfield	Associate Minister	
<i>The Churchwardens</i>		
Mr Mervyn Silva		
Miss Gemma Richards		(from September 2022)
<i>Members of the Electoral Roll who are members of higher synods:</i>		
Mrs Zahida Mallard	Diocesan Synod & Aire & Worth Deanery Synod	Term expires 2023
Mr Michael Moss	Diocesan Synod & Aire & Worth Deanery Synod PCC Treasurer	Term expires 2023
Mrs Viv Brealey	Licensed Lay Minister Aire & Worth Deanery Synod	Term expires 2023
Elected Lay Representatives:		
Mr Mark Davies	Gift Aid Secretary	Term Expires April 24
Mr Martin Forbes		Term Expires April 25
Mr Stephen Hetherington		Term Expires April 25
Mr Mark Jordan	PCC Secretary	Term Expires April 25
Mrs Jackie Loach		Term expires April 25
Mr Duncan Milwain		Term expires April 25
Mrs Karen Parkinson		Term expires April 24
Mrs Susan Pedley		Term expires April 24
Mr David Slaney		Term expires April 25
(2 vacancies)		
Non-voting		
Mrs Louise Forbes	Minutes Secretary	

Church Bankers:

Co Operative Bank, P.O.Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

Independent Examiner:

Hart Wright Accounting, Chartered Certified Accountants, 24 Hall Drive, Sutton, BD20 7NH

The Parochial Church Council (hereafter referred to as the 'PCC') is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is registered with the Charities Commission, no. 1134797. The appointment of PCC members is governed by and set out in the Church Representation Rules. Lay representatives are appointed, by election, to vacancies if necessary, from members of the Electoral Roll who are nominated to the Annual Parochial Church Meeting (APCM). Initial induction for all new members of the PCC is conducted by the Incumbent.

St Peter's PCC held 8 meetings during the 2022 - 2023 year, There was also an Away Day in February 2023.

During the year the PCC authorised the establishment of a Buildings and Land Group involving four members but also several lay people with particular expertise, to enable detailed decisions to be made about these assets without the need for all of them to come before the full PCC. Regular reports are received.

A further working group of PCC members has continued to operate during the year to consider issues of Environmental Policy. This group has reported fully to the full PCC during the year and the church's Environment Policy has been re-endorsed.

Day-to-day management and responsibility for the church and its activities has been delegated to the Incumbent and Staff Team (which functions as the Standing Committee of the PCC), consisting of the Incumbent, Church Wardens, a former Warden, Youth and Children's Worker, Licensed Lay Minister and Treasurer. This Staff Team meets regularly and meetings are also attended by the Church Administrator. Two lay Pastoral Co Ordinators have briefed the Staff Team on pastoral matters requiring attention when necessary.

Mrs Louise Forbes attends PCC meetings as a non-voting member in order to record the minutes of PCC Meetings.

Section 2: Main activities

2.1 Mission

A major development in the last twelve months has been the establishment of Warm Spaces as a response to the Cost of Living and Energy crises. The Church Lounge has been open each Friday between 10.30am – 2.30pm, and has included the

provision of a light lunch. These gatherings have sometimes attracted over 70 people. As well as providing a warm environment, many participants have suggested that it has addressed a problem with isolation in the local community, and how this might continue to be addressed after March 2023 remains under discussion.

Whilst much of our face to face worship provision has resumed, we are still experimenting with the best approach to some services. Online provision continues to be used by an audience both inside and outside the parish, and the PCC are considering how this can continue to be effectively resourced. Several church funerals have been livestreamed, and the livestreaming of other worship content may become possible following building work on our AV provision which started in March 2023.

Messy Church is now a fixture on every third Sunday of the month. Thanks are due to Jessica Criddle and the team who have led this during 2022 and 2023, and also to the caterers who provide the meal afterwards. A substantial growth in numbers has also been recorded at See & Know (Friday pre-school group) which now meets in church under the direction of Jessica Criddle and Liz Porritt.

St Peter's has continued to support the activities of Shipley Christians Together which seek to reach out to the town. Revd John Rainer is a member of the SCT Trustee body. Peter Criddle serves on the Trustee body of the Bradford North Foodbank, and Julie Rainer continues to work as Signposting Co Ordinator for the Foodbank.

A market stall in the centre of Shipley continues to be rented on a fortnightly basis by the Bible Stall Project, leading to conversations with passers-by in the Market Place, with free Bibles available where appropriate. This Shipley Christians Together initiative has the support of the PCC, and members of St Peter's share the staffing of the Stall. St Peter's is one of six churches in Shipley sponsoring the CAP Debt Centre based at Northcliffe Church. The activity of the Manager, Thomas Knight and of its befriending volunteers is reported regularly to the full PCC. Thomas was able to address the PCC via Zoom in March 2021 and spoke at a Lent Meeting at St Peter's in 2023.

We have also continued to work closely with the Zephaniah Trust through the year, most obviously through Julia Slaney, who continues on its staff as a mission partner of the PCC.

The PCC continues to maintain a number of links with overseas Mission Partners. The Diocesan link with Sudan was emphasised through a Gift Day in 2022, which sought to provide further essential help for the work of St Matta's church in Omdurman to provide basic schooling for orphans and local children. Archbishop Ezekiel and his wife made a brief visit to St Peter's in August 2022 following the Lambeth Conference. Visits were also made by Garry Ion, St John and Eleanor

Perry and a team from FEBA. A report is being prepared for PCC consideration on the future of Missionary Links and donations from 2023-24.

2.2 Children & Youth Work

Rachel McGirr, employed since 2018 as Children's and Youth Worker, left in November 2022 to take up a post in Malaysia. The PCC has been involved in discussions about the future of this post, which is being advertised as a two-year appointment in March 2023. Reports on the various groups which were Rachel's responsibility appear separately.

2.3 Development of Ministry at St Peter's

Viv Brealey is our Licensed Lay Minister, and thanks are due to her for continuing responsibility for music in worship, and major contribution to preaching and leading worship. We have sought to continue to respond to the Diocese's call to develop lay ministry by encouraging a number of lay individuals to assist with worship, particularly Mark Davies, Andy Thorlby, Frances Vose, Mike Moss, and Zahida Mallard. The PCC are grateful to Revd Joe Batt who continues to give occasional help with eucharistic services from retirement. Revd Brian Greenfield (priest in charge of St Paul's Shipley, Christ Church Windhill and Eldwick Church) is licensed at St Peter's and gives occasional help.

Two members of the congregation, Duncan Milwain and Daniel Furlong are to be ordained in 2023.

David Slaney, who joined us in 2022, is exploring the possibility of being licensed at St Peter's, having completed the training for it whilst at another church, and is sharing in leadership and preaching at some services whilst awaiting guidance from the Diocese.

2.4 Safeguarding

Frances Vose is our Safeguarding Officer. The safeguarding policy was reviewed and updated by the PCC in July 2022. Safeguarding is a regular item on PCC agendas. No incidents have been reported .

2.5 Buildings and Maintenance

Work undertaken this year is detailed further in the separate Fabric Report. The PCC is very grateful to the Wardens and to Mike Moss for overseeing this.

Since the end of Covid restrictions, the use of our buildings by local and community groups has increased exponentially. This has led the PCC to consider and bring forward some major projects to improve and upgrade existing provision. Amongst

these are the possible replacement of heaters in the Lounge area, a new CCTV and security system operated from the Office, and more effective audio-visual equipment in the church itself. Some of this work is underway, although not yet complete.

We are once again in negotiations with Vodafone, who have had equipment sited on the church tower since 1997, and (following changes in legislation) are seeking to reduce their annual rental. We are very grateful to Andy Thorlby, who is representing the PCC in this matter, for keeping a watching brief on the situation.

Attention was required during 2022 to a number of trees on the land owned by the church on Fernhill Road, which were found to be either in a dangerous condition or overgrown in such a way as to be damaging to the Tennis Club's facilities. The necessary work to remedy this is now complete. The PCC (particularly the Environment Group) has been seeking to co-operate with the Scouts under the leadership of Ed Wright, to ensure appropriate, helpful, and environmentally friendly future development and use of this land.

2.6 Deanery issues

St Peter's Shipley is part of the Aire and Worth Deanery. We are represented at deanery level by Rev John Rainer, Mrs Viv Brealey, Mr Mike Moss (also lay chair of the Deanery and a member of the Diocesan Synod) and Mrs Zahida Mallard (also a member of the Diocesan Synod for the current triennium).

Deanery business is regularly reported to the PCC.

2.7 Policy issues

Health & Safety continues to be a regular item for review at PCC meetings. The Wardens, together with Martin Fawley (Caretaker) and Katharine Leech (Cleaner) are responsible for monitoring safety issues around the site on a day by day basis.

We are seeking to respond to the need to put in place policies for a number of areas of church life. The Environment Policy has been re-adopted this year. Our intention is that other policies should be monitored and updated on a rolling basis from meeting to meeting.

2.8 Disability issues

Jo Baxter continues as Disability Officer for the PCC. We are seeking to ensure that the Church and the Halls continue to be as accessible as possible to disabled people, (and to those with dementia) and to take this into account when new projects are proposed.

2.9 Employment issues

During 2022 -2023 the PCC employed an administrator (Mrs Kerry Milwain), and a Youth and Children's Worker (Miss Rachel McGirr, until November 2022). These are line-managed by the Incumbent. Part of Kerry's role since taking up her appointment in March 2022 has been to help the Staff Team reappraise this job in the light of developments in technology, legal changes, and changing requirements from the Diocese.

Martin Fawley (Caretaker) and Katharine Leech (Cleaner) have been line managed by the Wardens. All of these posts have been kept under review by the PCC because of rising prices and the need for pay to keep pace with inflation in the past 12 months. Winter bonuses were paid in the autumn of 2022. Thanks are due to the PCC Treasurer, Mike Moss and to the church accountants, HW Accounting, for keeping on top of a fast-changing situation.

2.10 Finance and giving

St Peter's continues to use the Parish Giving Scheme. As the numbers of bookings for the use of our buildings have begun to rise again, we are monitoring the overall effect of this on finances generally, after two years of limited payments. It seems likely that in the medium term, Hall rents will form a rather more significant component of St Peter's annual income.

We remain indebted to all those who are involved in managing the church's finances on our behalf, in particular the PCC Treasurer, Mike Moss. Our Gift Aid Secretary is Mark Davies who continues to advise us on maximising the benefits of Gift Aid, which has become easier via the Parish Giving Scheme. Thanks also to Jeff Parkinson, for dealing with insurance matters, and to all those who have taken responsibility for counting and banking money each week, notably Elisabeth Sture.

The Parish Share position was again prominent this year, and the figures are detailed in Section 4 below. Having paid less than we had hoped in 2021 because of the need to repair the Hall roof, we were not able to pay in full in 2022.

Scrutiny of the church's finances is a prominent item month by month on PCC agendas. Further details of the finances through the year to December 2022 are given at Section 4 of this report below.

John Rainer

March 2023

Section 3: Facts and Figures

Number on Electoral Roll as at April 2022	186
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Number of attenders at regular services	103
Number of baptisms 2022	1
Number of confirmations 2022	0
Number of weddings 2022	1
Number of funerals 2022	7

Section 4: Financial Review 2022

Treasurer's report for the year ended 31st December 2022

4.1 Introduction

This report is provided to go alongside the Statutory Accounts, which are available upon request.

During the year 2022 we started to get back to normal after the pandemic and had almost a full year without interruption. The work to complete the roofs and connect our solar panels up completed early in 2022 but because of the slowness of the energy company it was September before we could properly monitor the electricity we generated and prove it. We did receive about £150 back for energy generated during 2022 early in 2023. We had a church income about 12% lower than last year, the difference being down to the appeal for the roof works in the previous year. We managed to pay about 78% of the Diocesan Share requested. This was more than our calculated (rather than requested) share. We managed to pay all other debts.

4.2 General

The Church's general total income for 2022 was £239,495. Expenditure was £246,305 resulting in a notional "loss" of £6,881. Our Share was set at £104,880. Missionary/Charity Giving amounted to £39,234. This was more than double the previous year due to that year not having a gift day for Missions.

4.3. Income & Special Collections

Collections and planned giving (restricted and unrestricted) stood this year at £113,080 whilst tax reclaimed through Gift Aid was £28,842. This compares to 2021 figures; £113,544 given and Gift Aid of £33,536

Sundry donations stood at £31,728 compared to last year's figure of £26,229.

A number of special collections were made during the year. Including tax reclaimed these include:-

- The Red Post Box appeal (January 2022) of £4526 (compared to the 2021 figure of £3871
- The Church Gift Day raised £6,282.
The Mission Gift Day raised £4,495

4.4. Expenditure

We have once again tried to keep Church running costs to a minimum. Maintenance costs were above budget in 2022 but some of this was offset from the fabric fund. Some remnants of the roof work were outstanding from 2021. We have spent £24,393 in 2022 compared to £7,641 in 2021 on direct repairs although £14,689 was not from the fabric fund. The overall total is the same as 2020. Thanks to the wardens for doing their best to keep on top of expenditure.

4.5. Missions and Diocesan Share

In 2021 £17,600 was allocated from the Church's general voluntary giving income for dispersal to our mission partners although an extra £3000 was paid to the Shipley CAP Debt Centre. We allocated £16,000 in 2021. This money was dispersed in December to our various mission partners as requested by the vicar in consultation with the PCC. This brought the allocation back to a similar figure to 2020

Our Share for 2021 was set at £104,880 a 5% reduction since 2021. We paid £81,498 by the end of the year.

4.6. Deposit Accounts

The deposit accounts that were opened in 2008 with the CBF Church of England Deposit Fund have been maintained. In general, interest rates have started to increase this year. As a result interest increased from £31 in 2021 to £659 this year. There are 3 accounts, one for the Youth Pastor Fund, one for Mission Funds and one for all other funds, principally the Building & General (Main Account) Fund. Currently across all its accounts the Youth Work Fund has £13,082 available. With the regular monthly donations we believe this fund will cope with the anticipated outgoings for at least one more year.

The Local Outreach Fund has been closed with £3,000 being sent to the Shipley Debt Centre. The remaining £600 was used to help fund the defibrillator which has been purchased and installed outside the main door of church.

Mike Moss

March 2023